



***Improving trust,
promoting value***



Integrity Day 2024

Insights and reflections from OAG work:
an integrity perspective

Procurement

- Good planning is essential even when moving at pace.
- Decisions should be clearly documented.
- Engagement with the market needs to be open and fair.

B.29[23i]

Inquiry into
Callaghan
Innovation's
procurement
process



Getting it right

Supporting integrity in emergency procurement

Managing conflicts of interest



- Conflict management needs to be built into the systems and culture of your organisation.
- Identifying and managing conflicts is a shared responsibility between you and your staff.



Process integrity



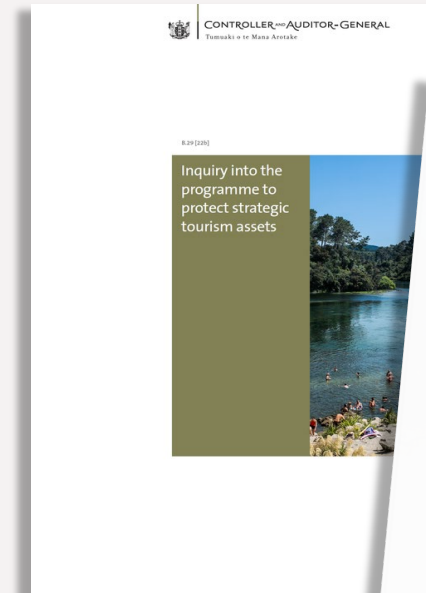
- Trade-offs between good process and speed need to be clear and proportionate.
- Good documentation encourages awareness, promotes consistency and protects everyone.



Integrity in decision-making



- Decisions should draw on the best information available.
- Decision-making should be transparent.
- Decision makers should be able to justify those decisions.

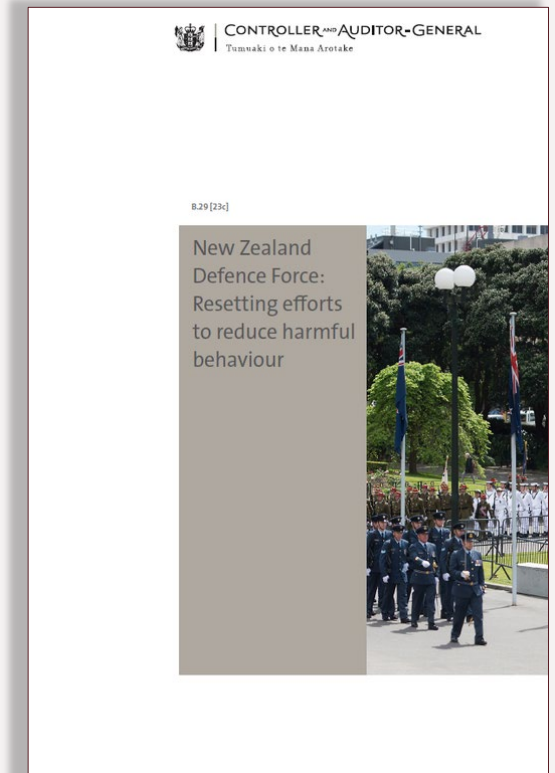


Governance and leadership



Senior leaders need to:

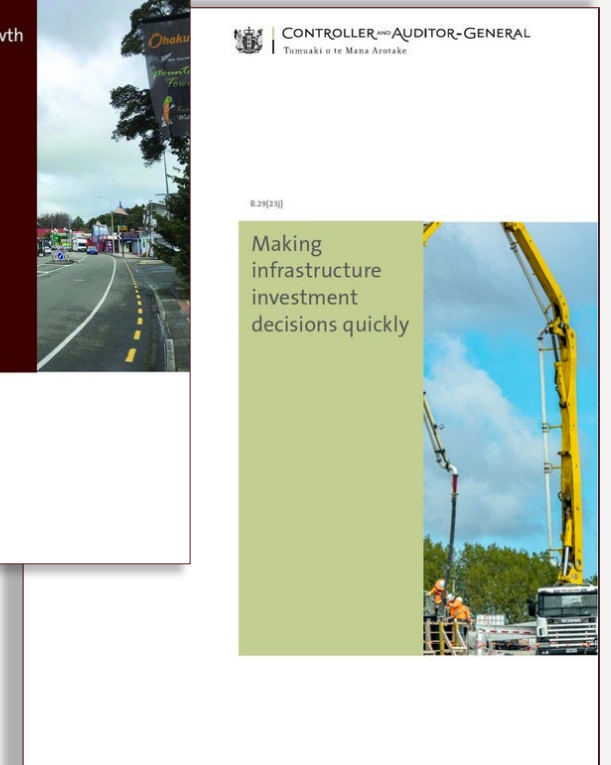
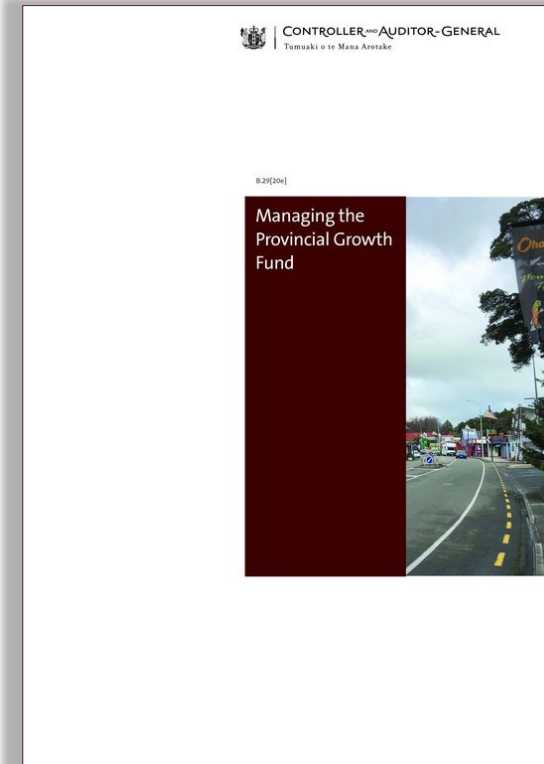
- play a strong and visible role in setting direction and promoting a culture of integrity.
- role model good practice.
- make sure there are ways for staff safely raise concerns.



Transparency and accountability



Parliament and the public deserve to know what is being delivered with public money.



Questions to think about



1. Do you understand what your integrity risks are, and can you be confident you have the right processes in place to respond to those risks?
2. What are you reporting to your leadership team or board about your agency's procurement activity?
3. How many exemptions from the procurement rules did you sign off in the last year, and is there adequate documentation for each?
4. When was the last time you asked staff to make a conflict-of-interest declaration, or made one yourself??
5. Are you satisfied that you consider and highlight risks sufficiently for decision-makers, including integrity risks?
6. What expectations are you setting for documentation of decisions?
7. What are the ways you show staff that it is safe to raise concerns, you are listening to them, and that the matters they raise will be considered and acted upon?
8. Are you thinking about how to describe the impact of your investments/initiatives/activities early enough?

Find our reports and
good practice guidance
at **oag.parliament.nz**